

Call sheet

Production	
Call sheet no. / shoot day	Day of
Date	
Producer (phone)	
Director (phone)	
1st AD (phone)	
Production office / emergency contact	

General crew call	Cast call	First shot	Lunch	Est. wrap	Sunrise / sunset	Weather

Location

Location name and address	
Unit base / parking	
Nearest A&E / emergency room (name, address, phone)	
Toilets / green room / catering	
Location contact (phone)	
Notes (access, noise, neighbours, permit conditions)	

Scenes

Scene	Set / description	INT / EXT	Day / night	Cast	Pages	Location

Cast

No.	Character	Actor	Pick-up	Make-up / wardrobe	On set	Notes

Crew

Role	Name	Phone	Call	Role	Name	Phone	Call
Director				Sound recordist			

Role	Name	Phone	Call	Role	Name	Phone	Call
Producer				Boom / 2nd sound			
1st AD				Gaffer			
DoP				Art / props			
1st AC / focus				Make-up / hair			
Camera trainee				Runner			

Advance schedule (tomorrow)

Scene	Set / description	INT / EXT	Day / night	Cast	Location

Notes and safety

Read the risk assessment for today's location before call. Report every accident, however small, to the 1st AD. No one works alone at night. Ten-hour day; if we are going to go over, the 1st AD says so at lunch. Nobody drives tired: say so and we will find you a lift.

Notes: _____