

Risk assessment

Production	
Location(s) and dates	
Assessed by (name, role)	
Date assessed / review date	
Producer sign-off	

The HSE's five steps: identify the hazards; decide who might be harmed and how; evaluate the risks and decide on precautions; record the findings; review it before every shoot day. A risk assessment is a legal duty for anyone employing people in the UK and what every location, film office and insurer asks for. Rate likelihood and severity 1 to 5; rating = likelihood × severity; anything over 9 needs more action before you shoot.

Hazard	Who is at risk	Controls in place	L	S	Rating	Further action, by whom, by when
Slips, trips and falls: cables, kit, uneven ground, wet floors	Everyone	Cables taped or matted; kit kept to one side; a torch for every crew member at night; the location walked on the recce				
Manual handling: lifting camera cases, stands, sandbags	Crew	Two people for anything heavy; trolleys and the van close; no lifting above shoulder height alone				
Electricity: lights, distro, house sockets, water nearby	Crew, cast	A gaffer or the DoP responsible; RCD-protected supplies; no lights near water; cables inspected; house sockets not overloaded				
Roads and traffic: filming on or beside a road, crew crossing with kit	Everyone, the public	Never film in the road without a permit and marshals; a runner on lookout; hi-vis at night; parking arranged				
Working at height: ladders, stairs, rooftops	Crew	Nothing above a stepladder without a plan; a second person footing; no filming near unguarded edges				
Weather: heat, cold, rain, wind, lightning	Everyone	Shade, water and sun cream in heat; warm clothing and hot drinks in cold; wind and lights: sandbags on every stand; stop if lightning is within 10 km				
Fatigue and long hours; driving tired	Everyone	Ten-hour days; a real meal break; nobody drives home after a night shoot without a rest; lifts arranged				
Lone working; late-night wraps	Crew, cast	Nobody wraps alone; a buddy system; last person out checks the location; taxis from the budget after midnight				
The public: passers-by, neighbours, unwanted attention	Crew, cast, public	A runner front of house; nothing blocking pavements or doorways; the neighbours told; stop if asked by police or the owner				
Props: replica weapons, knives, glass, fire, smoke	Everyone, the public	No replica weapon visible in public without the police informed and the permit noting it; a prop master responsible; fire and smoke only with a fire safety plan				
Cast wellbeing: intimacy, distress, stunts, children	Cast	Rehearsed and agreed in advance; closed set; a chaperone and licence for anyone under 18; nothing improvised that puts anyone at risk				
Illness and first aid	Everyone	A first-aid kit on set; the nearest hospital on the call sheet; a named first aider; anyone ill stays home				

Hazard	Who is at risk	Controls in place	L	S	Rating	Further action, by whom, by when
Vehicles on set: unit van, picture vehicles	Everyone	Vehicles parked before crew move; no filming from a moving vehicle without a rig and a plan; keys held by one person				
Water, boats, drones, animals (delete if none)	Crew, cast, public	Each needs its own assessment: lifejackets and a lookout near water; a licensed drone operator; an animal handler present				

Emergency

Nearest A&E / emergency room	
First aider on set	
First-aid kit and fire extinguisher location	
Emergency assembly point	
Who calls the emergency services	

Read and understood

Everyone on the crew reads this before the first call and signs here. It is read aloud at the safety meeting on day one.

Name	Role	Signed	Date	Name	Role	Signed	Date